

St. Louis County Department of Health Pod in a Box

Provided by Company		Provided by County	
Description	Quantity	Description	Quantity
Required POD Materials		Accordion Folder	2 per 1000
Access to copier to copy drug fact sheets provided by DOH	1 per course	Bags for medicines and forms	1 per employee
AA batteries for Bullhorn	6 per bullhorn	Bankers Boxes	1 per 1000
List of Emergency Numbers (Local PH, EMS, Police)	1	Bullhorn/Megaphone	as requested
Packing Tape to reseal medicine boxes	1 roll	Caution Tape	2 rolls
Pens for employees to fill out health assessment forms	5 boxes per 1000	Clip Boards	5 per 100
Stapler with staples to attach multiple forms from same family	2 per 1000	County Laminated Contact Sheet	1
Tables and chairs for Administrators and Staff	As needed	Dispensing Log	1 per course
Telephone (cell and land line)	1 each	Drug Fact Sheets from CDC	1 per drug
Trash Bags	1 box	File Folders	25 per 1000
Optional POD Materials		File Tray Baskets	5 per 1000
		First Aid Kit	1
Batteries and Chargers for all Necessary Devices	As needed	Hand Sanitizer	1 bottle per 500
Box Cutters to open medicine boxes	1 or 2	Health Assessment Form	1 printed/1 PDF
Calculator	1	Large Container with Wheels	1
Clorox Wipes	2 containers	Orange Safety Vests	1 per 100 (5 min)
Computer	1	Sharpies/Markers	1 set
Cots	1 to 2	Signage (POD can copy as necessary)	1 set
Defibrillator	1	Entrance	
Fax Machine	1	Anthrax not Person to Person	
Hand Sanitizer	1 bottle per 1000	Anthrax Symptoms	
Kleenex	1 box per 1000	Evaluations	
Packaging Tape Dispenser	1	Dispensing	
Paper Clips	1 box per 1000	Please Wait	
Paper Towels	1 roll per 1000	Exit	
Post in Notes - 3" x 5"	1 pkg per 1000	Straight Arrows	
Printer	1	Sign In Here	
Scissors	1	Traffic Cones	as requested

Scotch Tape	1 roll per 1000	Poster Board for Signage	10 posters
Two Way Radios (recommended for larger PODs)	2 to 10		
Water and Food	As needed		
White Duct Tape to write on and affix to objects	1 roll		
Writing Pads	1 dozen		
N-95 masks	How many?		
Nitrile gloves	How many?		

DRAFT